

Major Use Permit: BORROW PIT

| | | FEES* | INITIAL DEPOSIT* | FEE CODE |
|--------------------------|-------------|-------|------------------|----------|
| DPLU PLANNING | | | \$3,060 | 4900 |
| DPLU ENVIRONMENTAL | | | \$5,340 | 4900 |
| DPW ENGINEERING | | | \$1,975 | |
| DPW INITIAL STUDY REVIEW | | | \$2,890 | |
| STORMWATER | | | ** | |
| DEH | SEPTIC/WELL | | \$1,250 | |
| | SEWER | | \$1,250 | |
| DPR | | \$271 | | |
| INITIAL DEPOSIT | | | | |
| \$14,786 | | | | |

Violation Fee \$1,000

* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

** No Stormwater Management Plans or fees are required. Borrow Pit site stormwater plans are processed with the State.

NEW: Use our [Discretionary Permit Cost Guide](#) to get an idea of how much the County portion of your project may cost.

- Please read and follow instructions Step by Step!! -

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

- Plot Plan
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel \(and any deeds\)](#)
- [346S Supplemental Application Form](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)
- [394 Preliminary Floodplain Evaluation Form](#)
- [399F Fire Availability Form](#)
- [399S Sewer Availability Form](#)
- [399SC School Availability Form](#)
- [399W Water Availability Form](#)
- [514 Public Notice Certification](#)
- [524 Vicinity Map/Project Summary](#)
- [580 Hazardous Waste/Substance Verification Form](#)
- [581 Plan Check Pre-Application Notice](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.

- Plot Plans: **Ten (10) hard copies.**
 - If in Alpine CPG area: **Eleven (11) hard copies.**
 - If in (USDRIP) River Way Specific Plan area: **Twelve (12) hard copies.**
- [346 Discretionary Permit Application Form](#): **One (1) hard copy.**
- [346S Supplemental Application Form](#): **One (1) hard copy.**
- [402 Reclamation Plan Application Form](#): **One (1) hard copy.**
- [524 Vicinity Map/Project Summary](#): **One (1) hard copy.**
- Public Notice package (see [DPLU-313](#) for details)
 - a. One (1) set of gummed labels on 8½" x 11" sheets containing the names and addresses of all property owners.
 - b. One (1) set of stamped (**with USPS Forever Stamps**) and addressed envelopes (4¼" x 9½" business size) for each property owner on the list.

All forms listed below are informational only and shall not be submitted.

These are available at: [DPLU Zoning Forms.](#)

- 247 Fish and Game Fees
- 298 Supplemental Public Notice Procedure
- 313 Major Use Permit Applicant's Guide
- 331 Plot Plan Requirements for Borrow Pits
- 374 Resource Protection Study
- 403 Reclamation Plan Requirements
- 515 Public Notice Procedure
- 906 Signature Requirements
- Policy I-49 BOS Policy Distribution of Notification of Land Use Hearing
- ZC001 Defense and Indemnification Agreement
- ZC004 Biological Mapping Requirements
- ZC013 Policy G-3 Determination of Legal Parcel

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262.**

NOTES:

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s).** Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. Plot plans grading and elevation renderings of structures if structures are proposed **(must be at least 11" x 17") are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.**
3. Forms DPLU-402 and DPLU-403 direct the applicant to submit a Reclamation Plan.

4. If the parcel is on septic sanitation system and/or well potable system then Health Department Certification is required.
5. Give applicant DPLU-319 (Notice of Application Form) and DPLU-382 (Flagging Procedure for Projects.)
6. A Major Pre-Application Meeting is MANDATORY prior to the submittal of this application.
7. At INTAKE, a copy of the Major Pre-Application letter from DPLU or a copy of the form waiving the Major Pre-Application Meeting MUST be submitted by the applicant.
8. **(Techs:** Check KIVA to be sure the applicant has completed a Major Pre-Application Meeting. If not, we cannot accept the submittal).
9. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation.
10. Use the same PROJECT # (not case #) as the Major Pre-Application when entering this application into KIVA.